APNIC EC Meeting Minutes

Teleconference
Friday 14 March 2003

Meeting Start: *11:05 am (UTC+10)*

Minutes

Present:

Maemura Akinori
Yong-Wan Ju
Che-Hoo Cheng
Geoff Huston (minutes)
Qian Hualin
Ma Yan

Paul Wilson
Irene Chan
Connie Chan

Apologies:

Kuo-Wei Wu

Agenda:

1. EC officeholders election
2. Agenda Bashing
3. Minutes from last meeting (25 February 2003)
4. Financial reports for February 2003
5. ICANN Status
6. AOB
7. Next meeting

1. EC officeholders election

- Paul Wilson presided over the election of APNIC officeholders for 2003. Nominations were called for the positions of Chair, Secretary and Treasurer.

- Maemura Akinori was nominated for the position of Chair. There being no other nominations Maemura Akinori was elected as Chair of the Executive Council.

- Kuo-Wei Wu was nominated for the position of Secretary. There being no other nominations Kuo-Wei Wu was elected as Secretary of the Executive Council.

- Wong Wan Ju was nominated for the position of Treasurer. There being no other nominations Wong Wan Ju was elected as Treasurer of the Executive Council.

- From this point Maemura Akinori chaired the meeting.

2. Agenda Bashing

- No additional items were added to the agenda.

3. Minutes from last meeting (25 February 2003)

1. The minutes from the meeting on 25 February 2003 were discussed.

2.   It was recommended that a summary of the proposals for the APNIC Members Meeting be used for the minutes, with a statement of the decision.

3.   It was recommended that matters concerning ongoing RIR discussions be reported only at the conclusion of these discussions. Subject to these amendments, the EC approved the minutes.

➢ **Action ec-03-049:** Secretariat to amend the minutes from 25 February 2003 and publish on the web site.

4. Financial reports for February 2003

- The EC reviewed the financial reports for the period to 28 February 2003.

- It was noted that at this stage of the year there is some considerable variation from the pro-rata month-by-month estimates in some income and expenditure items, so the budget variance numbers should be interpreted with some latitude. An example of this is in the reporting of the insurance budget.

- To date both expenses and revenues are down 21 percent and 22 percent respectively. The expense factors include delay in salary costs. The revenue factors include a shift in unrealised losses due to exchange rate variations and variation in the pattern of IPv4 address allocations that incur per-allocation fees.

- There has been a small increase in membership levels, consistent with the conservative estimates used in the overall 2003 APNIC budget.

5. ICANN Status

- GH reported on the current status of negotiations with ICANN.

- A note has been sent to the ERC in response to the letter from the ERC to the RIRs of December 2003. The note suggests that there is in-principle agreement between the ERC and the RIRs and if the ERC agrees to a number of clarifications proposed by the RIRs then the negotiations can move to the next phase. It is hoped that the ERC will agree with this proposition at the next meeting with the RIRs. This will allow the RIRs to then proceed to a more detailed phase of drafting a new set of formal documents with ICANN defining the ICANN / RIR interaction.

- There is an active dialogue with the US Dept of Commerce concerning matters that were identified in the ERC discussions.

- The RIRs are considering redefining the Address Support Organization. It is noted that while the current structure is considered to be appropriate for the selection of ICANN Board members, there are some structural issues in terms of the roles of the policy development process and operational matters. Current consideration is directed towards the addition of another council to the ASO to undertake the operational aspects of RIR/ICANN interaction.

- The next phase of activity with ICANN is likely to be focussed on the drafting of formal documents concerning the ASO and the operational interaction between ICANN and the RIRs.

- The RIRs will be presenting a status report to the ICANN Governmental Advisory Committee at the next ICANN meeting.

- The RIRs see value in direct liaison with the IETF in order to facilitate coordinated activity.

6. AOB

- None

7. Next meeting

- Next meeting scheduled for Friday 11 April 2003

Meeting closed: *12:55pm*

Open action items

➢ **Action ec-03-033:** (Updated 25/02/2003) Secretariat has received legal advice on whether to prepare either an addendum to the membership agreement or alternatively develop a separate NIR membership agreement. Either option is acceptable. Secretariat to now complete draft of new agreement. (Open)

➢ **Action ec-03-046:** Secretariat to amend format of monthly and quarterly financial reports to include year-to-date actual figures with budget comparisons. (Open)

➢ **Action ec-03-047:** Secretariat to select one or more staff members to participate with Geoff Huston and Takashi Arano in the IETF Directorate discussions. (Activity noted in March minutes). (Open)

➢ **Action ec-03-048:** GH to prepare a document summarising the current state of discussions with the GAR boards and proposing a restricted role for the ASO. (Open)

➢ **Action ec-03-049:** Secretariat to amend the minutes from 25 February 2003 and publish on the web site. (Open)